

WAIKATO BADMINTON ASSOCIATION (Inc)
held 14 November 2022 at 6.30pm at Eastlink Badminton Stadium

PRESENT: Stu Morgan (President), Rupinder Virk, Graham Roberts, Dominic Buckell, Tom Jarman, , Loloma Foster (Financial Controller). (On Line : Susannah Leydon-Davis, Kenneth Yew)

APOLOGIES: Were received from Luke Lee, A Ulrich

MINUTES: Moved K Yew/S Morgan THAT the minutes of the Board meeting held on 17 October 2022 as distributed with corrections noted are a true and correct record. **CARRIED**

MATTERS ARISING:

- Court Hire: K Yew to liase with L Foster to check Pay2Play reports for further clarification of the dollars v court hire numbers.
- 2023 International: S Leydon Davis and M Bramley are working through competition dates suitable including possible back to back events, sponsorship, budget, court mats requirement.
- BNZ Hui : 12/13 November : Wellington at which WBA to be represented. R Virk attended Saturday, A Ulrich attended both days. R Virk gave a very full and detailed verbal report which included the distribution of the Hui program. The challenge to run efficiently, sourcing and training volunteers, Board members with the skills required, succession planning and planning for the future of the sport. Affiliation discussion on individual memberships rather than club membership to be considered for population based fees. A Ulrich and R Virk suggested that Manakau and BOP network and support each other.
- IT Report: G Roberts reported that broken down into two parts, the first being to replace two laptops and office PC. Second part being the rewiring, tidying up the modems etc. into a "cupboard" under the stairwell. The costs to be included in the 2022-2023 budget.
- Health & Safety: R Virk is working on any updates to the H&S policy.
- **CEO Recruitment Update:** R Virk reported on the current situation which resulted in a meeting to be held with the new CEO applicant, S Morgan, R Virk and S Leydon-Davis Thursday 17 Nov.
- 2022 AGM:
- Board nominations :
 - No further nominations have been received which were due 4 November 2022
 - President : S Morgan standing down but still a Board member for a further year..
 - Board Members : Nomination received: K Yew
Standing down: G Roberts.
Standing down : Luke Lee
- Grant Applications : Any further applications for 2023 season should be done prior to Xmas
 - Lion Foundation closing dates 28 November, 19 December 2022

Moved by R Virk/S Morgan THAT Waikato Badminton Association apply to The Lion Foundation for the sum of \$26,250. towards to Association and 2023 Youth Development project/s. CARRIED

- Grassroots Trust closing date 20 November 2022, however the application form closing date is 17 November 2022. L Foster to complete an application with the information on hand with a copy to Board members for their input. Final application to be returned to office by midday Wednesday.

Moved by S Morgan/D Buckell THAT Waikato Badminton Association apply to the Grassroots Trust for the sum of \$35,000 to assist with the Coaching and Development Manager and 30% (\$10k) Community Program & Events Mangers salaries for the period of 1 February to 31 October 2023. CARRIED

- Sponsorship:
 - Stadium signage : Existing sponsors to be contacted regarding supporting 2023 sponsorship. 2022 cancelled sponsors to be revisited.

GENERAL BUSINESS:

- Eastlink Badminton Society : Meeting Monday 21 November at 6.30 pm
- Security: CCTV cameras are being installed.
- Evacuation Scheme: L Foster to forward existing copy to S Morgan.
- Insurance : Frank Risk Management has forwarded a insurance contract to Eastlink Badminton Society which needs to be relouked at to ensure WBA's portion has been identified with appropriate cost responsibilities allocated between the two parties.
- 2022-2023 Budget meeting and board only time to be held at the conclusion of the current Board meeting.

NEXT MEETING: To be advised.

There being no further business the meeting closed at 8.05pm

Confirmed this day

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Chairperson

