

WAIKATO BADMINTON ASSOCIATION (Inc)
held 13 June 2022 at 6.35 pm at Eastlink Badminton Stadium and Zoom

PRESENT: Stu Morgan (President), Susannah Leydon-Davis, Tom Jarman, Loloma Foster (Financial Controller). An invitation had been extended to both J Webber and M Bramley.

Microsoft login : Luke Lee, Graham Roberts, Kenneth Yew

APOLOGIES: Were received from Meera Bala with Dominic Buckell and Rupinder Virk isolating.

MINUTES: Moved S Morgan/G Roberts THAT the minutes of the Board meeting held on 4 April 2022 as distributed are a true and correct record. **CARRIED**

MATTERS ARISING: No matters arising.

HEALTH & SAFETY: No incidents to report.

CEO REPORT: M Loh's CEO Report had not been received by all members. S Morgan and K Yew identified areas for discussion.

- Eastlink Hub meeting invitation to discuss forward planning as interest from the Turn and Circle Gymnastic Club with some 800 members were seeking a permanent venue.
- Security : Car break in and car stealing continues to be a problem and the police have been brought up to date with the recent activities.

Extra security patrols were discussed but no decision to increase the visits was made.

R Blackburn (Eastlink Hub) is prepared to source security camera costings with each sport contributing to the costs involved.

In the meantime, all clubs/users of the stadium to be made aware of the necessity to be vigilant.

- Coaching : K Yew / S Leydon-Davis shared update re current coaching of squads with T Hallam away.

It has been challenging with maintaining sessions and attendance through a period without consistent coaching leadership for the squad. K Yew felt the squad members need to take responsibility and accountability of their performance or lack of to meet the HP / Elite squad standards agreed. S Leydon-Davis also concerned with attendance. Concerns with the HP / Elite squad to be discussed with T Hallam on her return.

Slazenger Cup : M Bramley to check of any arrangements for a rental car which has been arranged.

Covid : To date no arrangements for extra accommodation has been tentatively been considered if necessary.

FINANCES:

- The distributed P&L and Balance sheets were discussed.
L Foster outlined variances that she felt needed to be made aware of. Although the stadium hire was some \$52k less than 2021, this was probably due to the Resurgence and hardship funds received.

Payments to be made included \$28,885 Palmerston North accommodation/meals plus 20th accounts will require the necessity to transfer funds from “Fundraising” (05) account. which was approved. The individual team fees are due before 10 July.

G Roberts to arrange Administration access to all WBA’s Westpac accounts.

The Financial Reports were accepted and approved.

- Grants: L Foster to follow up the Trust Waikato donation application due August.
- Staff Wellbeing: All three staff members were given the opportunity to express their concerns if any. S Morgan clearly indicated that extra hours worked need to be recorded, submitted to him for discussion as to how the extra hours payment would be handled.
- Security : all staff to ensure they safely arrive and leave the building. It would be wise to lock the downstairs kitchen door if in the building alone.

GENERAL BUSINESS:

- S Morgan, R Virk, S Leydon-Davis have a meeting Thursday to follow up CEO recruitment.
- Events: M Bramley reported that some flack had been received and attended to.
- ABCD Tournament : Naming rights will be Craigs Investment with G Roberts to liaise with Megan. Court sponsorship has been received from Escapist (court 10).

S Morgan suggested that the more mature players be targeted to participate.

NEXT MEETING: Monday 25 July at 6.30pm. G Roberts tendered his apology due to an overseas trip.

There being no further business the meeting closed at 7.25 pm

Confirmed this day

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Chairperson

