

**WAIKATO BADMINTON ASSOCIATION (Inc)**  
**Board Meeting held 12 February 2022 at 10.15 am at 39 Lake Road, Ohaupo**

**PRESENT:** Stu Morgan (President), Dominic Buckell, Meera Bala, Rupinder Virk, Susannah Leydon-Davis, Luke Lee (arrived 11.10am with apologies), Marianne Loh (CEO), Loloma Foster (Financial Controller).

**APOLOGIES:** Were received from Graham Roberts, Kenneth Yew, Tom Jarman.

**APPOINTMENTS:** Moved R Virk, Meera Bala THAT the minutes of the Board meeting held on 6 December 2021 as distributed are a true and correct record. **CARRIED**

**MATTERS ARISING:**

- Cleaning: Current cleaning company Greenacres are able to do a deep clean if required, and have shared a copy of their Covid-19 protocols and products for sanitation and disinfection.
- Waikato Open: Alicia Ulrich has donated \$1500 towards the prizemoney of the event. Yonex to sponsor 100 doz shuttles for this event.
- Waikato International: M Loh updated the Board with the current position.
  - No support available to underwrite any loss therefore Hamilton City Council has been approached to consider the International under the Major Event Sponsorship Fund which opens April-May. If that was successful, it may alleviate could be viable but timing of the notification may be too late for us to commit to hosting the event.
  - The date for hosting the International is now no longer desirable, being Week 49 in mid December.
  - Travel border entry requirements are yet to be decide by the NZ government which may impact on overseas players/teams willing to quarantine.
  - The Board to make the decision as to WBA holding the 2022 International to be made in General Business.

**HEALTH & SAFETY:**

- R Virk gave a comprehensive update as to the Covid-19 changes as at Friday 11 Feb. The current requirements are difficult to follow as the NZ government is updating the guidelines on a regular basis. Some of the items discussed:
  - WBA is not classed as a critical business operation and will not be eligible to apply for the RAT test kits.
  - Subject to where a possible positive case had been in the stadium, the areas that the person had accessed would need to be thoroughly deep cleaned but not the entire stadium.
  - Number of days requiring positive cases and their close contacts to isolate vary across 3 phases of the red setting. Rupinder to share some guidance through a flowchart.
  - WBA could consider some scenario planning where staff may need to work from home and/or form individual bubbles. This may become useful if coaching staff have to isolate and backup coaches are required. Backup options could be senior/performance players and/or some Board members.

- Maurice Smith tripped and fell backwards while playing Interclub in December, ambulance called due to head injury and was released from hospital the following day. Many thanks to a number of club members for helping to monitor him onsite and for driving his vehicle home. Injury logged on WBA's Donesafe account.
- WBA staff have revalidated first aid certificates.

#### **FINANCES:**

- The distributed P&L and Balance Sheet reports were accepted and moved by R Virk/S Morgan.  
CARRIED
- Grants: M Loh updated the Board with a plan to offer a Fixed Term Agreement for a Community Development Officer to cover administration support and coaching hours during the badminton season, and the following resolutions were required.
  - Moved R Virk/M Bala THAT Waikato Badminton Association apply to NZCT for the sum of \$30,000 for Coaching and Development Manager salary, \$12,000 for Community Development Officer salary.  
CARRIED
  - Moved D Buckell/S Morgan THAT Waikato Badminton Association apply to Hamilton City Council for \$3,477.22 to cover FUNdamentals coaching and development program costs including court hire and equipment.  
CARRIED
  - Moved S Leydon-Davis/Luke Lee THAT Waikato Badminton Association apply to Dragon Community Trust for \$5,640 towards shuttles required for 2022 Waikato Junior Open tournament.  
CARRIED
  - Moved D Buckell/S Morgan THAT Waikato Badminton Association Inc. apply to TAB New Zealand for \$10,000 towards Junior Representative Team accommodation and travel expenses for the New Zealand Team Championships in Palmerston North.  
CARRIED

#### **CEO REPORT:**

- Harmonia Jamboree: This event is not sanctioned by any federation as it is a community driven event but has been confirmed 16-22 October. Subject to the border controls, Australian players and supporter numbers are expected to be high as majority of the players are seeking a combination of competition, social and tourism experiences.
- WBA 90<sup>th</sup> Anniversary: With WBA being founded on 21 April 1932, it was agreed that this milestone should be celebrated during the Waikato Open 22-24 April, and at the same time produce various articles/events/stories throughout the season.
  - Marianne to look into gaining interest and support from clubs, community groups, squads and sponsors, and begin developing a comms plan.
  - Loloma to locate the 75<sup>th</sup> WBA Anniversary booklet which would provide a good foundation for content and just require us to produce content from the past 15 years.
  - Susannah suggested using the likes of Student Job Search to find a student who may be able to put content together digitally. Luke to provide a contact at Wintec who may be able to source a student to assist with the ongoing collation and distribution of items of interest.
  - Marianne requested that an organising committee be formed consisting of WBA Life Members to brainstorm activities for and possibly organise a function following the end of the Waikato Open. A budget of up to \$5000 can be made available for the celebration.
  - Loloma to follow up with an invitation to Life Members for a catch up.
  - Luke offered to donate a banner to commemorate the milestone.


**GENERAL BUSINESS:**

- Waikato International: The Board asked M Loh about her recommendation regarding the 2022 International dates available and financial situation. M Loh felt that WBA should decline 2022 event but confirm that WBA would definitely be interested to host the 2023 International, especially if it was to be earlier in the calendar year.
- The Board agreed to apply to host the Waikato International 2023 when the calendar dates are requested later in 2022.

**NEXT MEETING:** Monday 4 April 2022 at 6.30pm.

There being no further business the meeting closed at 12.20pm

Confirmed this day ...14 February 2022...

  
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Chairperson

