



WAIKATO BADMINTON

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WAIKATO BADMINTON ASSOCIATION (Inc) Board meeting held 4 October 2021 at 6.45 pm (Zoom)

PRESENT: Stu Morgan (Chair), Graham Roberts, Dominic Buckell, Susannah Leydon-Davis, Kenneth Yew, Rupinder Virk, Marianne Loh (CEO), Loloma Foster (Financial Controller).

APOLOGIES: Were received from Carol Leydon-Davis, Luke Lee, Meera Bala, Julie Bryan.

MINUTES: Moved K Yew, R Virk THAT the minutes of the Board meeting held on 2 August 2021 as distributed are a true and correct record. **CARRIED**

MATTERS ARISING: No matters arising.

CEO REPORT:

- Meetings between WBA and Sport Waikato staff had been held over past few weeks, with positive outlook and opportunities. They also encouraged more locally led programs using Tu Manawa funds such as for the South Waikato area where WBA has now identified an opportunity for further development for their rangatahi. Tracey visited Putaruru where many locals are keen players but may not have the confidence to lead coaching sessions yet.
- Two rounds of wage subsidies and resurgence support payments have been received and with Hamilton being at Alert Level 3 this week a third round may be applied if WBA revenue test meets the criteria.
- Return to sport after the August lockdown has been positive, with many complying to stadium guidelines and a couple of events were able to take place without spectators. Staff has coped positively with the extra demands required to meet Level 2 requirements, though the weekend shifts were particularly long. All the staff are in a good place with the team working towards 2022 planning for new events.
- Cambridge Badminton club meeting went with M Loh advising the club to obtain competitive quotes for a booking system along with an analysis of their security and cleaning requirements if they are open more often. The club is also happy for WBA to use their facility for any overflow programs/events outside their regular club sessions.

HEALTH & SAFETY:

- No significant issues except for on court injuries including an A grade player who appeared to injure his hip/groin after rolling on his ankle awkwardly at the ABCD Championships. He declined going to A & E but there were nurses and a physio on hand to assist him to take rest and he was able to walk himself. Injuries are recorded on WBA's online Donesafe system.

- Stadium:
 - Floor resanding: Terry Casey Floorsanders being the most competitive and experienced quote received. The deposit has been made with the second and final payment included in the 2021-2022 budget. This is still scheduled to start 17 December 2021.
 - Roof: There have been a couple of roof leaks which M Smith will follow up with the roofers but it appears that the gutters require regular cleaning out due to leaf build-up. This is an Eastlink matter and will be brought up at their next meeting. Towels have also been placed in strategic positions to catch any condensation brought on by wet footwear carried in by participants from the entrance as well as the toilets.
 - D Buckell suggested that Eastlink could perhaps look into placing carpet tiles along the corridor as well as at the entrance of Courts 1-5 but it could also be a double edged sword as the carpet may take some time to dry out and cause other issues. M Loh mentioned that carpeting the first two tiers of the seating area may also be combined with plans to repaint the seating. This is intended to extend the life of the seating as there higher traffic along the first two tiers.
- Recovery safety action plan: R Virk suggested that WBA revisit the Covid safety plan to check if any alterations need to be made. WBA need to have its procedures in place and be aware of any changes particularly as there is a positive Covid 19 case in Hamilton East. We can encourage testing and Covid-19 vaccinations to our community. M Loh to forward the updated Covid safety plan to the Board. The Board agreed that WBA should follow Sport NZ and Badminton NZ lead on mandating any vaccination requirements for entries to programs/events.

FINANCES:

- 2020-21 End of Financial Year Forecast (as distributed):
 - The figures do not include depreciation however the anticipated finish position will be close to the 2020/2021 budget (ie. \$8K loss) if not even better. Some larger accounts have been paid at the end of September as the funds were available (eg. uniforms, deposit for court resurfacing).
 - D Buckell enquired about the difference in the 2021 Inter-Association expenses to 2020 which M Loh replied that this cost is predominantly Palmy related as there was no expenditure for Palmy in the previous year, and that accommodation this year was also a higher cost to 2019.
- 2021-22 Draft Budget (as distributed):
 - Major expenses taken into account are include the completion of court resurfacing (another \$15K), conversion of Community Programs & Events Manager role to full time, along with a plan to bring the Coaching & Development Manager salary to a higher market position. 2022 salary adjustments will cost approximately \$15K.
- 2022 Waikato International considerations:
 - Badminton NZ has asked WBA to hold an International event in Waikato in Oct/Nov 2022. It is anticipated that the cost to WBA will be similar to (if not more than) the one incurred in 2019 (at least \$5K loss).
 - M Loh did not recommend supporting the event as WBA resources and funding are currently better focused on funded priorities, programs and events that provide for the continued development of the sport, whilst still holding a credible Waikato Open which caters for performance players and still provide a stepping stone for international competition. WBA would also struggle to attract a high calibre of players and therefore spectators, based on the event level that we may be prepared to hold.



