



## WAIKATO BADMINTON

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### WAIKATO BADMINTON ASSOCIATION (Inc) Board meeting held 14 June 2021 at 6.30 pm Eastlink Badminton Stadium

**PRESENT:** Stu Morgan (President), Carol Leydon-Davis, Kenneth Yew, Graham Roberts, Julie Bryan, Dominic Buckell, Susannah Leydon-Davis, Tom Jarman (observer), Marianne Loh (CEO), Loloma Foster (Financial Controller), Alicia Urlich (Patron).

**WELCOME:** Stu Morgan welcomed Tom Jarman who has indicated his interest in joining WBA board. Tom gave a short outline of his employment with Norris Ward McKinnon.

**APOLOGIES:** Were received from Meera Bala, Rupinder Virk, Luke Lee.

**MINUTES:** Moved K Yew/C Leydon-Davis THAT the minutes of the Board meeting held on 12 April 2021 as distributed are a true and correct record. CARRIED

**MATTERS ARISING:** No matters arising.

#### CEO REPORT:

- Organisational:
  - Stadium hire anticipating 20% increase over budget for full year, further increasing pressure on facility expansion needs. The stadium is full from late afternoons to evenings (with players and clubs being turned away), and good utilisation rates during the day times on Tuesdays and Thursdays thanks to several club, community group and school bookings during school Term. Newer clubs have been encouraged to make bookings on Saturdays and Sundays.
  - Staff resourcing still an issue as 2 types of coaches are required: experienced players/coaches to fill positions in regular WBA training squads, and trainee coaches to fill community and school programs. Role(s) to be re-written and re-advertised with possibility of additional administration responsibilities to be combined within.
  - Small business sponsorships going well, with great support received for Shuttle Time Junior Non-Rep Tournament from primarily driven by Jessica. These include New World Hilcrest, Columbus Coffee, Lilliputt Fun Zone, Inflatable World, Kiwi Cookie Company alongside tournament sponsors Werder Rackets, Pop 'n' Good Popcorn and Pay2Play.
- Participation:
  - Fitminton program to be held again on 8 July. Marianne welcomed everyone to participate. WBA to continue its focus on delivering on Tu Manawa funded projects including mums and bubminton which is yet to start as a Risk Assessment needs to take place to ensure it is safe for young children to be moving/crawling around courts. Tracey, Megan, Marianne playing a part in leading parts of these programs.

- WBA Club and Community Policy and Application tabled for discussion. Affiliated Clubs currently not taking advantage of many benefits of affiliation as they're possibly unaware of the benefits other than access to court hire at Eastlink Badminton Stadium. With resources to meet current and future demand a priority, the policy encourages Clubs to play a bigger role in the development of the sport in partnership with WBA. The Board agreed to have the policy be forwarded to all clubs with 2021 AGM documentation with an explanation for its adoption at the meeting. In the meantime distribution to the larger clubs is recommended (eg Hamilton, Horsham Downs, Cambridge, Malayalee, Masters) for their comments.
  - 2021/2022 Affiliation fees:
    - Fee for all clubs requiring regular access to Eastlink Badminton Stadium to be increased from \$350 - \$500 pa. Fee for all other clubs to remain the same (depending on urban \$350 pa. / rural location \$175 pa).
- Coaching and Development:
  - Reports from Badminton New Zealand Regional Camp was very positive on Waikato's players and coach (Kenneth Yew).
  - 55 players, coaches, managers, helpers are representing Waikato across 5 teams in Palmerston North 10-15 July.
  - Unfortunately Corrie Robinson and Oliver Leydon-Davis have not qualified for Tokyo Paralympics and Olympics respectively.
- Programs & Events:
  - Events have attracted good entries especially new one-off events (eg. business challenge, team relay). Interclub also received more club entries in the first round. Second round entries are now open.
- Facilities Optimisation:
  - Marianne was unable to provide a verbal submission to the Hamilton City Council long term plan consultation.
  - Tennis and squash have gained good participation rates at the Hub due to Covid-19 but possibly still not at the rate of growth that WBA are experiencing.
  - Dominic working on drawings and quotes with contractors for refurbishment of ablution block. Eastlink Badminton Society to apply for grants with the support of the Community Hub.
  - A new and modern vending machine is in place at Eastlink Badminton Stadium which is expected to provide an opportunity for WBA to have input on the contents and to also receive a form of commission. Only card payment accepted.

#### **HEALTH & SAFETY:**

- Currently the dehumidifiers are on daily due to wet weather conditions.
- No major incidents reported, except shuttles to eyes during training were recorded.
- First aid kits on hand have been checked but are yet to be stocked by Loloma.



**FINANCES:**

- WBA is in an excellent financial position due to the increased stadium hire.
- Upskilling of staff and contractors continue to ensure WBA can take on additional demand and workload.
- Other facilities used for overflow of participation include Cambridge, Hamilton Boys High School, Te Rapa, UniRec and The Peak but some of these are also at capacity.
- Marianne has taken a suggestion to check-in with potential facility investors and real estate agents. In Dominic's view, repurposing an existing building (eg. warehouse) would be less expensive than building from ground up however the necessity to have a 9 meter ceiling height could be a disadvantage.

**GENERAL BUSINESS:**

- Susannah reported on the vetting process required for volunteers, parents, coaches, who may have responsibilities on court and off court (eg. travel). Marianne confirmed that all persons (staff, contractor, volunteer) assigned to work with junior players are police vetted and that the WBA Child Protection policy is in place and processes can be carried out if necessary.
- Marianne asked the Board to consider the Board vacancies that will become available during the AGM and that an indication of interest at the next meeting to stand again would be preferred. With the resignation of Alison Storey during 2020, the appointment of Julie Bryan resulted in both appointed positions falling due at the same time. Susannah suggested that one person be re-appointed for one year to ensure the rotation would be alternative years.

**NEXT MEETING:** Monday 2 August 2021 at 6.30pm.

There being no further business the meeting closed at 8.17 pm.

Confirmed this day .....

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Chairperson

