



WAIKATO BADMINTON

Eastlink Badminton Stadium
30 Old Farm Road, Hamilton 3216
e. office@waikatobadminton.co.nz
w. www.waikatobadminton.co.nz
p. 07 856 3049

WAIKATO BADMINTON ASSOCIATION (Inc) Board meeting held 9 February 2021 at 7pm

PRESENT: Stu Morgan (President), Rupinder Virk, Carol Leydon-Davis, Dominic Buckell, Kenneth Yew, Graham Roberts, Luke Lee, Julie Bryan, Marianne Loh (CEO), Loloma Foster (Financial Controller).

WELCOME: S Morgan welcomed the Board members to the first 2021 meeting.

APOLOGIES: Received from Meera Bala and Susannah Leydon-Davis.

MINUTES: Moved D Buckell/G Roberts THAT the minutes of the Board meeting held on 6 December 2020 as distributed are a true and correct record. CARRIED

MATTERS ARISING:

- Cambridge Club Pay2Play program discussion: M Loh attended the Club's AGM and has interacted with the Club Secretary. The committee is open to discussing and exploring Pay2Play options at a committee meeting.
 - The Club appears to be using their networks in the area very well (eg. tapped into community noticeboards on social media).
 - Purpose of this discussion is to explore ways to offer more court hours to the community and attract new participants who may wish to pay-to-play casually without memberships. WBA could also have more options to deliver programs and events when Eastlink Badminton Stadium isn't available.
 - WBA could consider supporting set up costs once a budget and return on investment has been identified. Part of this process could include surveying the local community and schools in the Cambridge area, and current Eastlink users to find out how much interest there is to utilize the facility.
- Community Events & Programs Manager: Megan Bramley has settled in well, very keen to learn, asks great questions. One of the first big challenges will be holding the Waikato Open in 20-21 March.



FINANCES:

- Balance sheet: Presented in a new format supported by Xero's accounting program.
- P & L:
 - Although the accounting fees are higher than 2020 M Loh explained the reason was due to the change of accounting systems, training, annual account preparation and audit fees. WBA has now moved into a paid subscription model with Maisey Harris & Co in which annual account preparation will be included in such fees moving forward.
 - Income received at this time of year is similar to previous year as a couple of grants have been received this month. Further grant funding required for various programs and salaries.
 - Pre-season camp and stadium hire income during summer has seen a year-to-year increase which has allowed WBA to avoid using its reserves to meet monthly commitments over the off-season.
 - Some groups attempting to form clubs have been turned away as court availability at Eastlink is minimal. There is also more uptake during the day and weekends meaning clubs are unable to attain fixed hours. M Loh outlined three options to increase court availability, meet the demand and sustain the growth.
 - i. Expansion – long term vision, with ongoing cooperation and discussions with Eastlink Community Hub.
 - ii. Moving playing groups to other welcoming indoor venues such as Cambridge and Hamilton Boys High School.
 - iii. Ensure Club setups are refocused on the principle objective of promoting the sport and not just a playing group. This review can take place throughout 2021 and be tabled for further discussion/action.

M Loh asked that the Board consider and approve the following resolutions for grant applications.

Moved K Yew/J Bryan THAT Waikato Badminton Association Inc apply to the Hamilton City Council for \$5,000 towards Association & Youth Development at Hamilton Boys' High School
CARRIED

Moved C Leydon-Davis/G Roberts THAT Waikato Badminton Association Inc. apply to NZCT for \$20,000 towards CEO salary and \$30,000 towards the Coaching Development Manager salary.
CARRIED

Moved S Morgan/R Virk THAT Waikato Badminton Association Inc. apply to TAB New Zealand for \$10,000 towards Junior Representative Team accommodation and travel expenses for the New Zealand Team Championships in Palmerston North.
CARRIED

CEO REPORT:

- Health & Safety: Health and Safety to be tabled on all Meeting agendas, can be part of CEO's report. Thanks to R Virk for reviewing and updating the Health, Safety and Wellbeing Policy and Procedures manual. Major changes include:
 - Legislation updated
 - Referencing and links
 - Stress and mental health
 - Pandemic Covid plan
 - First aid kits to be checked/restocked regularly (ie. monthly).

- Participation: Great numbers attending junior Talent ID. Older players were redirected to Open training sessions and the younger players to Clubs for further development. It is hoped that the quality and performance of training squads will now improve as there are more players to challenge each other.
- Coaching & Development: Tracey Hallam no longer a BNZ National Coach but on a personal contract for ongoing BNZ projects. 2021 income will be reduced without BNZ coaching subsidy, but the number of hours WBA regains from Tracey provides an ability to resource programs that generate coaching and development funds. A Northern Region coaching workshop for coaches and development camp for players is scheduled at the end of March, with WBA opening invitations to all club and secondary school level coaches.
- Grading: With minimal feedback (only 3 survey responses) to the grading process/system, no further review of the grading process/system is required, however help is required to check for names of any deceased to ensure those names are removed from the list. The WBA Board to assist with this process, along with the possibility of having Doreen Wood's help to check the document.
- BNZ Board: Congratulations to S Leydon-Davis who has been elected to the BNZ Board.
- Facilities: CCTV footage has been used to identify obstructions to fire exits and littering made by players around the Eastlink stadium.
- Eastlink Badminton Society:
 - Entrance door: As the door has been jammed through inappropriate use, there is a need to explore the possibility of replacing the doors with a glass sliding door.
 - Ablution Block: Immediate priority to discuss with Eastlink Badminton Society as there are issues being raised every 3-4 weeks, including blockages due to old pipes.
 - Court Mats: Possible 2022 project which may involve requesting grant funding through Eastlink Badminton Society or possibility of WBA lending the funds to purchase and payment of such a loan could be monthly or Eastlink's liability for the stadium be increased. Cost is estimated at \$6,000 + GST per court.
 - WBA 2021 delegates to Eastlink: S Morgan, C Leydon-Davis, D Buckell, S Leydon-Davis.

NEXT MEETING: Monday 12 April 2021 at 6.30pm, to be held at the Urban Print head office (59 Mahana Road, Te Rapa, Hamilton 3200). D Buckell and R Virk submitted their apologies.

There being no further business the meeting closed at 8.28 pm.

Confirmed this day 16/02/2021


Chairperson

