



WAIKATO BADMINTON

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WAIKATO BADMINTON ASSOCIATION (Inc) Board meeting held 6 December following 2020 AGM (7.45pm)

PRESENT: Stu Morgan (President), Rupinder Virk, Carol Leydon-Davis, Dominic Buckell, Kenneth Yew, Meera Bala, Graham Roberts, Marianne Loh (CEO), Loloma Foster (Financial Controller).

APOLOGIES: Julie Bryan, Luke Lee, Susannah Leydon-Davis.

APPOINTMENTS: The appointment of two independent board members Julie Bryan and Susannah Leydon-Davis were unanimously approved. CARRIED

The Board also approved Meera Bala to be co-opted to the Board. CARRIED

Eastlink Hub: WBA delegates to be C Leydon-Davis, D Buckell and S Leydon-Davis subject to her availability otherwise Meera Bala agreed to be appointed.

MINUTES: Moved K Yew/S Morgan THAT the minutes of the Board meeting held on 5 October 2020 as distributed are a true and correct record. CARRIED

HEALTH & SAFETY:

- R Virk advised final adjustments to be made on H&S policy can be worked with M Loh and then shared with the Board and published for public reference.

FINANCES:

- Tu Manawa funding of \$24,165 received for Community Programs and Events related outreach and activities. Initial attendance at Sport Waikato workshop is required, along with quarterly comprehensive reporting.
- Trust Waikato funding of \$5,000 received for Association and Youth Development.
- New funding to apply for:



Moved by K Yew/C Leydon-Davis THAT Waikato Badminton Association Inc apply to Grassroots Trust for \$30,000 towards Coaching & Development Manager salary. CARRIED

Moved S Morgan/G Roberts THAT Waikato Badminton Association Inc. apply to The Lion Foundation for \$13,123 towards Association and Youth development. CARRIED

Moved R Virk/D Buckell THAT Waikato Badminton Association Inc. apply to The Dragon Community Trust for \$5,640 towards the cost of shuttles. CARRIED

CEO REPORT:


- M Loh reported:
 - Staff performance and salary reviews had been held with a follow up meeting with T Hallam scheduled on 7 Dec.
 - New staff contract had been signed by M Bramley who started 1 December.
 - M Loh met with C Leydon-Davis and S Morgan for her annual review with key results and goals discussed, including development of WBA Staff Handbook in the future which reference the most updated employment legislation whilst keeping individual employment agreements simple and relevant to each staff member. Research to be completed in this area.
 - Office closure from 19 December, and reopen 5 January 2021.
 - Weekly stadium cleans to continue through Green Acres.
 - Allied Security has a list of contacts for any alarm related emergencies.
 - Maurice Smith agreed to perform regular checks on stadium.
 - Cambridge Badminton Club are happy to discuss Pay2play program in the new year.

NEXT MEETING: February 2021 at the earlier time of 6.30pm with the date to be confirmed.

There being no further business the meeting closed at 8.07 pm.

The Board members then mingled with the AGM members still present.

Confirmed this day 15th Dec 2020


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Chairperson
STU MORGAN

