



VOLUNTEERING OPPORTUNITY

YONEX Waikato International 2020

Get ready for high speed and high quality badminton action as Waikato Badminton Association will be hosting the YONEX Waikato International 2020, a Badminton World Federation International Series event at the Eastlink Badminton Stadium (30 Old Farm Road, Hamilton East) from 26-29 March 2020. The event will welcome over 150 athletes, team officials, event administrators, and volunteers from around the world.

Volunteers play an important part to an event's success. Volunteering offers a great deal of satisfaction and reward from making a difference to people in the community. You can also learn new skills and gain valuable experience in a wide range of areas that may or may not be related to your paid work. It is also a great way to meet new people who share similar interests. There are various opportunities for people of all ages and abilities.

Waikato Badminton is inviting volunteer registrations across the following categories:

Roles	Responsibilities	Shifts Available
Drivers	Transport overflow of players / officials and their luggage between Auckland and Hamilton, and/or within Hamilton. An unrestricted car licence is necessary. Drivers may be asked to provide their own car (petrol to be reimbursed), or to drive a rental vehicle organised by Waikato Badminton.	Monday 23 March Tuesday 24 March Wednesday 25 March Sunday 29 March Monday 30 March
Court Steward	Ensure all equipment, signages and field of play area are maintained in proper order; Ensure each court area is cleaned and dry before the start of a new match; Ensure shuttle distribution and usage is recorded correctly.	Thursday 26 March Friday 27 March Saturday 28 March Sunday 29 March



Event Presentation	Manage run sheets, trophy and prizes in presentation area on finals day.	Sunday 29 March
General Services	Assist with setting up the competition venue and signages; Assist with general administration and organisational duties; Provide information services to players and officials at the event accommodation and/or competition venue.	Wednesday 25 March Thursday 26 March Friday 27 March Saturday 28 March Sunday 29 March
Line Judge	Assist umpires and responsible for line calls associated with the assigned position on court. Previous experience as a line judge or knowledge of badminton is not necessary as training will be provided before the start of the shift.	Thursday 26 March Friday 27 March Saturday 28 March Sunday 29 March
Match Control	Assist with PA announcements and data entry during event. Familiarity with Tournament Software is necessary.	Thursday 26 March Friday 27 March Saturday 28 March Sunday 29 March
Medical	Provide assistance to Referee in attending to player injuries during a match. Must have current first aid qualifications as a minimum. Qualified doctors, nurses, physiotherapists are most welcome.	Thursday 26 March Friday 27 March Saturday 28 March Sunday 29 March
Player Marshall	Ensure players are ready to go on court when called upon.	Thursday 26 March Friday 27 March Saturday 28 March Sunday 29 March
Ticketing	Sell and record general admission tickets; Check validity of tickets and accreditation passes at the competition venue entrance.	Thursday 26 March Friday 27 March Saturday 28 March Sunday 29 March
Umpire	Officiate matches and maintain standards of play. A national level umpire certification is necessary to officiate matches.	Thursday 26 March Friday 27 March Saturday 28 March Sunday 29 March



Note, Umpire and Line Judge roles have the best seats in the house! These roles are also a great way to gain experience and be part of an event pathway which could lead to officiating at future events such as the BWF World Junior Championships 2020 and BWF World Senior Championships 2025 in Auckland.

When registering, please indicate which sessions (or specific times) each day you are available for. Preference for positions will be given to people who are the most flexible in the roles and times they can assist. People will also be allocated to roles based on their skills, experience and information provided. Shift times may vary according to the role being performed and the final event schedule. Some volunteer roles may require people to be on-site around 30-60 minutes prior to the session start time. Further instructions and scheduling will be confirmed with volunteers closer to the event after the final entries are known.

All volunteers will be issued an event uniform, and are required wear a pair of flat comfortable black shoes with black socks where possible. When assisting over a meal time, volunteers will be provided with a meal. There will be an area at the venue where bags can be stored (all care but no responsibility taken). Volunteers may or may not be able to see all matches in play. Best efforts will be made to move people around roles however this is not always possible.

All volunteer applications will be considered. The organisers reserve the right to select the best suited people for the roles required. An application does not guarantee a position. Please note out-of-town volunteers are not funded and must arrange their own transport and accommodation. Questions regarding volunteer roles or home-stay billeting enquiries can be made with the Event Director through email events@waikatobadminton.co.nz.

All volunteers who contribute at least 12 hours during the event (must include time on either Thursday 26 March or Friday 27 March), will be eligible to receive free court hire credits (1 hour credit for every hour of volunteering) during the year (credits are not transferable).

To apply, please read the Volunteer Rules and Responsibilities below and register your details at: <http://tinyurl.com/2020WKOInternationalVolunteer>

Thank you for registering your interest.



This document outlines the rules and responsibilities for all volunteers for the **YONEX Waikato International 2020**. To ensure that the event runs smoothly, and that the expectations of all parties are aligned, we ask all volunteers to read and accept the following rules and responsibilities prior to the event.

Volunteer Rules and Responsibilities

1. I am above 16 years of age, or have the permission from a parent/guardian to participate as a volunteer.
2. I understand that this is a voluntary, unpaid position with no reimbursement of expenses (for travel, parking, etc) and no guarantee of viewing games.
3. Refreshments and meals may be provided to me while I am on duty.
4. Use of mobile phones is prohibited while on court. Use of mobile phones while on duty (although off-court) should be minimised so that I can attend to my duties.
5. I will stay in the team and within the area assigned to me, unless instructed by my supervisor.
6. I understand that attendance is important. If I am going to be late for duty, or unable to attend, I will advise my supervisor as soon as possible.
7. I understand that I may be required to be at the venue prior to the start of the session for a briefing every day, as advised by my supervisor. The start and finishing times of the sessions are estimates – I understand that I may be asked to stay until the end of the session.
8. I understand that my accreditation pass is non-transferable.
9. Should I fall sick or be unable to perform my duties for any reason, Waikato Badminton requires that I return my uniform and accreditation pass immediately, so that a reserve can be organised in my place.
10. In addition to the role I signed up for, other volunteer duties may be assigned to me. If I do not wish to continue with the new duties assigned, I will return my uniform and accreditation pass to Waikato Badminton immediately.
11. I understand that I may be supplied with a uniform. I will wear the uniform at all times when I am on premise for the duration of the event.
12. I will adhere to all Health and Safety guidelines.
13. I will not turn up for my rostered duty under the influence of alcohol or any other substance.
14. I should refer any questions from the media to my supervisor or the Event Director.
15. I understand my responsibilities and I am aware that my role may be ceased, or I may be moved to another area if I do not fulfil my obligations.
16. I agree to provide full and up-to-date disclosure to Waikato Badminton in respect to any matter which may affect my capacity to perform the duties associated with the role and in this regard but not limited to my fitness to undertake the inherent requirements of the role, the capacity to interact with children and vulnerable people and deal with sensitive financial or personal information.
17. Participation in the event as a volunteer is deemed to be acceptance of the above rules and responsibilities.

